



Privacy Notice For Visitors

Meyer Industries Limited and Meyer's Affiliates ("Company") values your privacy and strives to protect your personal data ("Personal Data") based on the Personal Data Protection Act B.E. 2562 (2019) ("PDPA"). The Company has, therefore, prepared this Privacy Notice to inform you of details about the collection, use and/or disclosure of your Personal Data.

As we has collected, used and/or disclosed of your Personal Data provided to the Company in any means before the effective date of PDPA on June 1, 2022. The Company would like to inform you that we will continue to collect and use of your Personal Data only for the same purpose that we has collected and used before the PDPA comes into effect. The Company will not disclose your Personal Data without your prior written consent unless it is permitted by the law. If we will collect, use or disclose of your Personal Data for any purposes other than the purpose we has originally collected of your Personal Data before the effective date of the PDPA, the Company will inform you and proceed with the collection, use or disclosure of your Personal Data in accordance with the principles and procedures as prescribed in the PDPA.

1. Purposes for the collection, use and disclosure of personal data

In case that you contact or request for access to buildings or request for access to perform work in the work sites or specific area of the Company, it is necessary for us to collect, use, and disclose your personal data pursuant to the following purposes:

Clause	Purposes	Lawful Basis
1.1	For the control of access to buildings, work sites or specific area of Company including for the observation, prevention, obstruction and inspection of an unauthorized access to such area, for maintaining security in building area, work sites and specific area.	Legitimate interest basis
1.2	For maintaining security for employees, assets of the Company, and visitors, the Company shall use of closed-circuit television (CCTV) for recording picture of the person within building area, work sites and specific area of the Company, including the exchange of registration card, the recording of profile and necessary information of the contractor that performed works for Company or the visitors of Company at the building area, work sites and specific area of Company.	Legitimate interest basis
1.3	For the proceedings in accordance with relevant internal procedures of company prior to performing works in the buildings, work sites or the premise area of company such as the providing of safety training prior to performing works, permit to work for general or hazardous work as required in the company.	Legitimate interest basis
1.4	For controlling an access to information technology sources and database of Company as well as for the observation, prevention, obstruction and inspection of such unauthorized access.	Legitimate interest basis
1.5	For the risk management, audit supervision including for the internal audit of the internal audit office and internal management and administration in the organization.	Legitimate interest basis
1.6	For the establishment, compliance, exercise or defense of legal claim, or for commencing relevant legal proceedings including for using as supporting evidence of the legal proceeding (if any) against the related person as well as the proceedings for legal execution.	Legitimate interest basis

1.7	For the compliance with relevant laws, orders of the authorities, independent organizations or the officers having duties and authorities according to the laws such as the compliance with a summon, writ of attachment, order of the court, the police officer, the public prosecutor and the government authorities.	Legal obligation basis
1.8	For the compliance with laws concerning public interest in respect of public health such as health protection against dangerous communicable disease or epidemic which may be contagious or spread into the kingdom.	Legal obligation basis
1.9	For the management and administration concerning your health and safety.	Vital interest basis

We hereby inform you that for the processing of personal data of the visitors and the applicants for access to buildings, work sites or specific area of Company, we rely on relevant lawful basis as specified herein without relying on the consent; however, there might be the processing of personal data in certain cases that we could not rely on these lawful basis such as the cases required by laws to obtain consent from the owner of personal data for the processing of sensitive personal data, etc. For such cases, the Company shall request for your express consent (please read our letter requesting for consent in addition to this document).

2. Personal Data which shall be collected

In general, the Company shall collect your personal data by directly requesting the data from you, for instance by having you fill in the forms determined by the Company, or inquiring data from you, or requesting you to submit documents containing your personal data to Company; nonetheless, there may be some circumstances that Company collects your personal data from other sources in order to fulfill the aforesaid purposes such as:

- The juristic person that you are the representative, attorney-in-fact, subcontractor or employee;
- Employees of the Company in case that there is a reporting of an event and incident that occurred in the buildings, work sites or specific area of Company.

In this regard, the personal data collected by the Company are as follows:

2.1 General personal data

- (1) Identity data such as first name, last name, identification card number, passport number, gender, date of birth, age, nationality, signature, photo;
- (2) Contact data such as address, phone number, facsimile number, email, LINE ID;
- (3) Communication data with the Company such as photo, video record data;
- (4) Car registration plate number;
- (5) Screening data pursuant to communicable disease preventive measures.

2.2 Sensitive personal data

For the processing of personal data of the visitors and the applicants for access to buildings, work sites or specific area of company, there might be some activities that company shall request for additional sensitive personal data such as health data or biometric data (fingerprint recognition data and facial image recognition data) for the purposes that we specifically informed in the form for requesting consent and company shall request for your prior express consent prior to the collection of such personal sensitive data.

3. Disclosure of personal data

The Company may disclose or send your Personal Data to third parties in order for these individuals to process your Personal Data in the following ways:

3.1 Disclosure of Personal Data to third parties

- Subcontractors, brokers or any services provider whom working for the Company or providing services to the Company including their sub-contractors, service providers, directors and officers;
- Persons assigned to manage any of your interests;
- Intermediaries, contact persons and your representatives;
- Law enforcement agencies such as government, courts, dispute resolution agencies, Company's controlling person, auditors and any person appointed or requested by the Company's controlling person to check the operational activities of the Company;
- Any other person in connection with any dispute arising including any dispute related to a transaction;
- Any person who orders or manages affairs on your behalf (such as attorneys, lawyers, etc.); and/or
- Any person whom the Company has been ordered by you to disclose your personal information for.

3.2 Transfer of Personal Data overseas

The Company may be required to send or transfer your Personal Data overseas for storage and/or processing in the performance of a contract entered into between you and the Company. The Company will not allow unrelated persons to access the Personal Data and the Company will lay out appropriate security measures.

4. Period for retention of personal data

The Company shall retain your personal data for the period necessary for the purposes of the collection, use or disclosure of personal data set out in this Privacy Notice. The criteria for determination of retention period are the period necessary for the Company to utilize your personal data in accordance with the purposes and it shall be further retained pursuant to the period necessary for the compliance with laws or the statutory prescription period, or for the establishment, compliance, exercise or defense of legal claim, or for other reasons pursuant to the internal policies and rules in the organization of the Company.

5. Rights of Data Subject

As the owner of personal data, your relevant rights as prescribed in the Personal Data Protection Act B.E 2562 (2019) shall have details as follows:

- 1) **Right to Withdraw Consent**, you shall have the right to withdraw the consent for the Processing of your personal data that has already given to the Company unless such withdrawal of consent is restricted by laws or by the agreement that provides you the benefits. Such withdrawal of consent shall not affect the Processing of personal data legally conducted according to your prior consent.
- 2) **Right to Access**, This right enables you to receive a copy of the Personal Data the Company holds about you.
- 3) **Right to Rectification**, This right enables you to have any incomplete or inaccurate Personal Data the Company holds about you to become correct, current and complete.
- 4) **Right to Forgotten/Erasure**, This right enables you to ask the Company to delete, destroy or anonymize your Personal Data where there is no good reason for the Company to continue processing it. You also have the right to ask the Company to delete your Personal Data where you have exercised your right to object to the processing (see below). Nonetheless, the Company will consider a request to delete carefully, according to the law, regarding the processing of your Personal Data.
- 5) **Right to Restrict of Processing**, This right enables you to ask the Company to suspend the processing of your Personal Data, for example, if you want the Company to establish its accuracy or a reason/lawful basis for processing it.
- 6) **Right to Data Postability/Data Transfer**, In some cases, you have the right to request for a copy of your Personal Data in electronic form to be sent to other data

controllers. This right will be used only for the Personal Data you submitted to the Company and the processing of such Personal Data is done with your consent or where such Personal Data is necessary to be processed in order to fulfill the Company's obligations under a contract.

- 7) **Right to Object**, This right enables you to object to the processing of your Personal Data where the Company relies on legitimate interest and there is something about your particular situation which makes you want to object to the processing on this ground. You also have the right to object where the Company processes your Personal Data for direct marketing purposes and profiling activities.

You may exercise your rights at any time by contacting the Company in written format or per the the Company's form provided via the contact channels mentioned below. The Company may be required to obtain certain information from you in order to verify your identity and certify your right to access Personal Data (or to exercise any other right) in order to comply with security measures that will ensure that your Personal Data will not be disclosed to anyone who has no right to access it. The Company will make every effort to respond to all legitimate requests as appropriate. In such event, the Company will notify you and will keep you informed of the status of the request.

6. Security Measures and Personal Data Protection

Company shall define and control the security standards to appropriately protect Personal Data and provide Access Rights and Permission and Records or Log Files stored to protect Personal Data from espionage, lost, incidentally lost, unauthorized access, incorrectly access, disclosure or use improperly, and unlawful correction, alteration, copying of personal data including checking the cyber threat protection system and external information technology attacks.

7. Amendment of this Privacy Notice

This Privacy Notice is a part of our Privacy Policy. We reserves the rights to amend and update this Privacy Notice from time to time as deem it necessary. if there is such amendment, we will keep you posted through our various communication channels.

8. Modification of the Privacy Notice

To make a complaint about how the Company collects, uses, processes and/or discloses your Personal Data, you can contact the Company or ask questions via the following channels:

Data Protection Committee : DPC

Meyer Industries Limited

Address: 38/9 Moo 5 Laem Chabang Industrial Estate, Tungsukla, Sriracha, Chonburi 20230,

Telephone: 0-3840-4200, Email: pdpa@meyer-mil.com